Technology Services Digital Edge
Digital Literacy and CCSS Aligned PD

Technology Services is committed to providing relevant, quality professional development for all staff of the San Juan Unified School District. We offer a variety of courses providing participants with sound application and operating system fundamentals and models of effective technology integration. Training provided by Technology Services is categorized into three levels: 100s, 200s and 300s. All courses are aligned with the San Juan District Strategic Plan and California Common Core State Standards.

100 series classes are basic skills classes and are appropriate for beginners to a specific application or topic.

200 series classes are intermediate classes that focus on specific instructional or operational uses of listed applications. Attendance at a related 100 series course or equivalent level of competency/understanding is recommended.

300 series classes are multi-day institutes or workshops that focus on investigating relevant topics and developing skills through a project-based, collaborative approach environment.

“Powering student learning and innovation!”

San Juan’s Mission...

Valuing diversity and excellence, the San Juan Unified School District’s mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student focused instruction and programs in a safe, caring and collaborative community.
100s

Student Information System (SIS) Admin Overview (SISAO-101)

Description: Intended for Principals and Vice Principals, this session provides a broad overview of Q-Front Office and Q-Connect, touching on all areas of the student information system. Topics will include processes such as: Scheduling, Parent and Student Portals, School News, Mass Email, Attendance, Behavior, and Report Generation.

Requirements: Access to the Student Information System.

S1: Date(s): June 24, 2014
Time: 3:00-5:00 PM
Location: Tech Annex A North
ERO#: 1542338150

S2: Date(s): July 22, 2014
Time: 3:00-5:00 PM
Location: Tech Annex A North
ERO#: 1542338151

Strategic Plan: 1.2, 1.6, 1.9, 5.1, 5.2, 5.6

Student Information System (SIS) Connect Overview (SISCO-101)

Description: Learn about Q-Connect, Teacher Connect, Parent Portal, Student Portal, and how they all work together in the student information system. Topics will include how information is viewed by teachers, administrators, students, and parents online in Q’s browser based applications.

Requirements: Access to the Student Information System.

S1: Date(s): June 17, 2014
Time: 3:00-5:00 PM
Location: Tech Annex A North
ERO#: 1542338152

S2: Date(s): July 15
Time: 3:00-5:00 PM
Location: Tech Annex A North
ERO#: 1542338153

Strategic Plan: 1.2, 1.6, 1.9, 5.1, 5.2, 5.6

Student Information System (SIS) Pivot Tables (SISPT-101)

Description: Learn to access and analyze information from Q using Excel Pivot Tables. Participants will receive an overview on where to find existing pivot table reports in Q, create datasets for use in their own pivot table and how to derive information from data within pivot tables.


S1: Date(s): August 12, 2014
Time: 3:00-5:00 PM
Location: Tech Annex A North
ERO#: 1542338156

Strategic Plan: 1.2, 1.6, 1.9, 5.1, 5.2, 5.6

Student Information System (SIS) SBRC, Marks, Elementary GradeBook (SISSB-101)

Description: Learn how to input and maintain student marks in the Q-Standards Based Report Card and the report card printing process. Topics will include an overview of the Q-Gradebook and how it applies to the Elementary level.


S1: Date(s): August 6, 2014
Time: 3:00-5:00 PM
Location: Tech Annex A North
ERO#: 1542338157

S2: Date(s): August 13, 2014
Time: 3:00-5:00 PM
Location: Tech Annex A North
ERO#: 1542338158

Strategic Plan: 1.2, 1.6, 1.9, 5.1, 5.2, 5.6
Student Information System (SIS) Secondary Teacher GradeBook (SISGB-101)

Description: Learn how to use the Q Teacher Gradebook and how the Gradebook is integrated with the Parent Portal and the Student Portal. Topics will include items such as extra-credit, marks posting and calculation, and student transcripts.


S1: Date(s): July 7, 2014
Time: 3:00-5:00 PM
Location: Tech Annex A North
ERO#: 1542338159

S2: Date(s): August 8, 2014
Time: 3:00-5:00 PM
Location: Tech Annex A North
ERO#: 1542338160

Strategic Plan: 1.2, 1.6, 1.9, 5.1, 5.2, 5.6
iPads for Instruction (iPI-201)
3 hour workshop

**Description:** Do you have access to a set of iPads to use for instruction, but no idea how to use them? This course is for you. Learn to use your iPads to differentiate, enrich and personalize your classroom instruction.

**Requirements:** This course is designed for teachers currently using iPads in their classroom with students.

**S1: Date(s):** July 31, 2014  
**Time:** 8:30-11:30 AM  
**Location:** TechSrvc: Digital Edge Learning Center  
**ERO#:** 1542338001

**S2: Date(s):** July 30, 2014  
**Time:** 12:30-3:30 PM  
**Location:** TechSrvc: Digital Edge Learning Center  
**ERO#:** 1542338002

**Strategic Plan:** 1.1, 1.2, 1.4, 1.5, 1.6, 1.8, 1.9, 5.1, 5.2  
**CCSS:** Integration of knowledge and ideas, production and distribution of writing, research to build and present knowledge, comprehension and collaboration, presentation of knowledge and ideas, vocabulary acquisition and use.

Google Apps for Education (GAFE-201)
3 hour workshop

**Description:** Learn to use the Google Apps for Education to create documents, forms, surveys, spreadsheets, presentations and more. Collaborating with peers is a breeze with Google Apps. You will also learn how your students can use these applications to work on class assignments and presentations.

**Requirements:** Not Applicable

**S1: Date(s):** July 30, 2014  
**Time:** 8:30-11:30 AM  
**Location:** TechSrvc: Digital Edge Learning Center  
**ERO#:** 1542338003

**S2: Date(s):** July 31, 2014  
**Time:** 12:30-3:30 PM  
**Location:** TechSrvc: Digital Edge Learning Center  
**ERO#:** 1542338004

**Strategic Plan:** 1.1, 1.2, 1.4, 1.5, 1.6, 1.8, 1.9, 5.1, 5.2  
**CCSS:** Integration of knowledge and ideas, production and distribution of writing, research to build and present knowledge, comprehension and collaboration, presentation of knowledge and ideas.
Preparing For the Common Core: Locating, Creating and Curating Common Core Materials and Resources Within a Computer Enriched Student Learning Environment (CCSS-301)

Description: Participants will learn to locate, create and curate quality CCSS resources. Video production (recording your own lessons) will also be covered in this course. Participants will be given time to develop content using these resources to create an effective, computer enriched, student learning environment.

Requirements: Participants must attend all sessions to receive credit.

Date(s): ............Session 1: June 9-12
Time:.................8:30-2:30
Location: ...........TechSrv: Tech Annex A
ERO#:.................1542338005

Date(s): ............Session 2: August 4-7
Time:.................8:30-2:30
Location: ...........TechSrv: Digital Edge Learning Center
ERO#:.................1542338006

Strategic Plan: 1.1, 1.2, 1.3, 1.6, 1.8, 1.9, 5.1, 5.2, 5.5, 5.6
CCSS: Demonstrate the ability to use technology for research, critical thinking, problem solving, decision making, communication and collaboration, creativity and innovation. Demonstrate the responsible use of technology & understanding of ethics & safety issues in using electronic media at home, in school, and in society.
Other: This session supports comprehensive balanced literacy.